



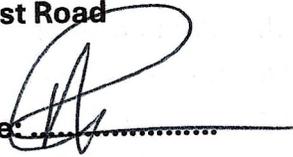
Fleetwood Town Council

Onward to a Better Future

Allotment Committee Meeting

Tuesday 17th February 2026 at 6pm

Warrenhurst Hall, Warrenhurst Road

Robbie Raynor (Chairman) – Signature 

MINUTES

042	Opening of the meeting – Chairman. The Chairman welcomed all to the meeting.
043	To receive and record apologies – Chairman. Present: Councillor R. Raynor, Councillor A. Jones, Assistant Clerk Rebecca Hove, Estates Supervisor Dan Munro. Plot holders and buddies: PS, CV, WB, PG, SJ, CO, DO, WT, HR, JS, LI, Member of Public: AH, LO. Apologies received from Cllr M. Belshaw, plot holder PW and Dennis Ashley, Regional Representative from National Allotment Society. Not present (and no response) from Cllr H. Swatton.
044	To review and approve the minutes from the previous meeting, held, January 2026 – Chairman. Deferred to next meeting due to not enough committee members present to approve.
045	To record Disclosable Pecuniary Interests from members (including their spouses, civil partners or partners) in any item to be discussed. Committee members MUST NOT make representations or vote on the matter therein – Chairman. No one indicated

046	<p>To record Other (Personal or Prejudicial) interests from members in any item to be discussed. Committee members should state if they need to bar themselves from discussion and voting on any related matters – Chairman.</p> <p>No one indicated.</p>
047	<p>Introduce Dennis Ashley, Regional Representative from National Allotment Society</p> <p>Apologies received from Dennis Ashley, as unable to attend.</p>
048	<p>Update on tenancy agreement.</p> <p>RH informed tenants that the tenancy agreement was currently being reviewed by the National Allotment Society's legal department and once approved, a new agreement will be issued. – Await response from National Allotment Society.</p>
049	<p>Committee – HR/RH</p> <p>RH updated the tenants on a new committee to be set up once possible members ratified at the AGM, and a new term of reference is being created along with eligibility criteria to become a committee member. – RH to continue with creating documents for committee.</p>
050	<p>Key deposit – HR/RH</p> <p>RH informed tenants a new key deposit form has been created for any new tenants.</p>
051	<p>Plots not to exceed over their boundary – HR</p> <p>It was agreed tenants to ensure plots do not exceed their boundaries.</p>
052	<p>Ariel view of allotments – HR/RH</p> <p>RH informed tenants we have an ariel view of site but not the best quality - RH will look at sourcing a new one.</p>
053	<p>Social media for allotments – HR/RH</p> <p>Possible social media for allotments, SJ stated his sister could possibly help with promotion/social media of allotments due to her expertise. It was agreed this is something to consider in the future.</p>
054	<p>Possible contamination from previous ICI site and Jameson Road – CO</p> <p>Tenants concerned about contamination. It was agreed Cllr R. Raynor would attend Drop in Session on 17th March 2026 at Thorton FC regarding</p>

	contamination from ICI site and would investigate getting soil tested from allotment site.
055	Update on points for discussion at next meeting – Chairman / ALL. <ul style="list-style-type: none"> To discuss update on trees, Anti-Social Behaviour Act. – RH updated tenants that letters were being sent to residents and a decision to be made in due course – RH to send out letters to residents.
056	To set a date and time for the next meeting – Chair / All. It was agreed that the next meeting would be 20/03/2026, 6pm at Warrenhurst Hall.

APPENDIX A

Standing Guidance for Committee Business

1. All decisions resulting in actions to be taken by council staff or individual members to be made from an agenda item, approved by majority vote, and brought in good time to carry out the committee's request.
2. Action points may be given to office staff directly. Any actions for other individuals who are not committee members should be taken by a member to approach that person, i.e. "The Chairman to ask Cllr xxx to assist with seeking volunteers for xyz".
3. Any financial or legal issues to be discussed and agreed on in an open and publicly accessible meeting of the committee. Decisions on these matters cannot be made by email or in private meetings. Any issues or uncertainties should be referred to the clerk for advice.
4. All proposals involving a cost of over £300 normally require at least 3 quotes to be obtained, and sufficient time must be allowed for staff to obtain for the quotes, for the committee to consider. Committee members should discuss with the clerk who will be happy to provide advice on the way forward.

